



**WEST CENTRAL FLORIDA RYAN WHITE CARE COUNCIL
MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE
METRO WELLNESS & COMMUNITY CENTER – TAMPA**

**February 17, 2014
11:00 A.M. – 12:30 P.M.**

MINUTES

- CALL TO ORDER** The meeting was called to order by Tonicia Freeman-Foster, Chair, at 11:06 a.m.
- ATTENDANCE** Members Present: Brittany Frederick, Tonicia Freeman-Foster, Lomia Irby
Members Absent: Guttenberg Pierre, Mac McDougle
Guests Present: Barbara Szelag
Grantee Staff Present: Aubrey Arnold
Lead Agency Staff Present:
Health Councils Staff Present: Ashley Richards
- CHANGES TO AGENDA** No changes were made to the agenda.
- ADOPTION OF MINUTES** The minutes were approved with this change (**M:** Frederick **S:** Irby).
- CARE COUNCIL REPORT** Aubrey Arnold gave the Care Council report from the last Care Council meeting on February 5, 2014.
Joe Parramore discussed the National Minority AIDS Commission training event he attended in January. Joe has shared the materials with Care Council staff who will be creating a library on the website and through Info Share. Joe also has some materials available on disk and anyone interested can contact him. Joe also discussed his participation in Connect 2 Protect's recent Youth Pastor Summit.



Aubrey Arnold announced that they had received the Part A Partial Notice of Grant Award for \$2,615,213.00. The amount is approximately 1/3 of the expected amount. The grantee's office does not know when to expect the balance from HRSA.

Contract renewal recommendations are going to the Hillsborough Board of County Commissioners for 13 contracts. The remainder of contracts for Ryan White services will go to the Board on February 19. The grantee is expecting to add a contract for CAREWare assistance with the Florida Department of Health. All contracts will begin March 1, 2014.

The CAREWare transition continues with several providers helping with beta-testing for billing. March 1st remains the transition date for reporting needs.

Aubrey reminded case managers and clients that March 31st is the deadline for enrolling in the insurance exchange. Clients who are eligible should register ASAP to avoid being left without insurance and Ryan White or having to pay a penalty.

Members asked Project AIDS Care (PAC) Waiver clients who are being waitlisted and the associated impacts with Medicaid and ADAP (AIDS Drug Assistance Program). The Council was told that for Part B only, if the client is on the PAC waiting list and that is documented in their case management file they will be able to receive assistance from ADAP.

Shelley Taylor-Donohue introduced Suzanne Stevens from the Florida Department of Health who is in town doing monitoring visits. They reiterated that Part B will not pay for premiums or co-pays for marketplace plans at this time.

The Florida Department of Health is conducting site visits this week for technical assistance and monitoring. Shelley announced that the lead agency had submitted the coordinated funding plan and they are monitoring contracts. They are also busy moving clients from AICP to ADAP Premium Plus.

Aubrey talked about the proposed changes to the Membership Applications. Aubrey noted that there were no issues with the proposed



changes to the application regarding reorganizing the content and flow of the application. These changes will be in effect once the necessary content can be revised. Aubrey also gave the committee an update on the upcoming changes to membership recruitment and applications that stem from streamlining applications monitored by the BOCC. Changes surrounding the addition of a background screening are still being reviewed by the BOCC and the Grantee's office so there is no action to be taken at this time. The background screenings are to be added to the application to make all of the county's boards and commission consistent in their application process and the applicant screening process.

Two new membership applications have already been scored and the interviews have been completed. These will be voted on by Care Council in March.

MEMBERSHIP APPLICATIONS

The committee can move forward with reorganizing the Membership Application to align with other BOCC committees and councils. The committee can proceed with other changes as mentioned in the minutes. The proposed background screening and what would be involved in the process is still under review. Aubrey advised that once there was an update on the proposed changes to the application, he will notify the Membership committee regarding the changes and what steps to take from there.

MEMBERSHIP OUTREACH STRATEGIES

Staff informed the committee that there is roughly \$500 in the budget for advertising.

Committee members decided to explore various media outlets to advertise for the Care Council. There is also discussion of holding a membership drive where current members will help with recruitment.

COMMUNITY CONCERNS/ ANNOUNCEMENTS

Barbara Szlag, a representative from the WICY&F committee expressed some concern in recruiting and retaining consumers for the WICY&F committee. Potential members who would fit the demographic for the committee often have trouble making it to consecutive meetings because the locations of the meeting rotate between Tampa and St.



Pete. This means it would take longer for potential members to attend enough meetings to be able to vote as well as maintain their membership as a voting member of the committee because they would miss half the meetings in the year.

The committee went into discussion about ways to incorporate technology and to change the structure of the meetings to be able to accommodate more consumers. This will have to be cleared as far as Sunshine Laws are concerned. Aubrey volunteered to contact the county attorney to see when she would be available to do an overview of the Sunshine Laws either during a regularly scheduled Care Council Meeting or during the upcoming Membership Retreat.

Wed 6pm ASAP will be holding a ACA Information Session for anyone interested. There will be Publix gift cards being raffled off as well as light refreshments.

ADJOURNMENT

The Membership Committee meeting was adjourned at 11:56 pm.