



**WEST CENTRAL FLORIDA RYAN WHITE CARE COUNCIL
MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE
METRO WELLNESS & COMMUNITY CENTER – TAMPA**

June 16, 2014

11:00 A.M. – 12:30 P.M.

MINUTES

- CALL TO ORDER** The meeting was called to order by Tonicia Freeman-Foster, Chair, at 11:04 a.m.
- ATTENDANCE** Members Present: Tonicia Freeman-Foster, Lomia Irby, Cristian Chandler, Brittany Frederick,
Members Absent:, Guttenberg Pierre
Guests Present:
Grantee Staff Present:
Lead Agency Staff Present:
Health Councils Staff Present: Ashley Richards, Lisa Nugent
- CHANGES TO AGENDA** Mac McDougale was moved from voting member to guest.
- ADOPTION OF MINUTES** The committee approved the minutes from both the April 21, 2014 abd the May 19, 2014 committee meetings unanimously (**M**: Frederick **S**: Irby).
- CARE COUNCIL REPORT** Cristian Chandler gave a report of the Care Council meeting held on June 4, 2014 at the Children’s Board of Hillsborough County. The Grantee received the Part A Award in May which included a 5.5% increase and totaled \$9,922,280. Grantee staff is working on funding recommendations for RPARC and a procurement process should happen in July-August. The grantee is successfully paying providers through the Third Party Administrator (TPA) and expects the process to improve further in the coming days. It is expected that providers will



continue paper billing at least until Sept of this year. Part A and Part B will host a meeting on 6/27/14 for case management providers to discuss ADAP, the Insurance Services Program, and the Affordable Care Act and to identify gaps in training that need to be addressed.

The Part B Lead Agency announced that they have been temporarily granted the Emerging Communities funds for Manatee County in the amount of \$17,884. The funds must be spent by June 30 and the Lead Agency has developed a plan to spend the funds.

All committees reported their recent activities. There were no action items but the Part A Expenditure Report was reviewed as an informational item.

**CARE COUNCIL
RECOMMENDATION**

The committee had a lengthy discussion regarding the proposed motion that will go to Care Council in July regarding limiting membership/attendance for Care Council and it's committee to in person interaction only. This motion was a result of the presentation by the county attorney at the Membership Training in May. The presentation left a lot of questions unanswered and it was proposed that until further clarification is received that Care Council should not allow participation by tele/video conference at this time.

This motion was approved unanimously by the committee as an action item to go before Care Council in July. (**M:** Freeman-Foster **S:** Chandler).

**MEMBERSHIP
REVIEW**

The attendance of Care Council and committee members was reviewed by the Chair and Staff. Several members' attendance issues were noted and will receive contact from Care Council staff.

**MEMBERSHIP
APPLICATIONS**

There are no new membership applications to review at this time. There are two applications that have been pended until further notice due to both applicants currently being unable to fully commit to the Care Council.

**MEMBERSHIP
OUTREACH
STRATEGIES**

Members expressed interest in creating a bigger presence at RWCC and other local HIV prevention events to advertise about the Care Council in person. Tonicia made a rough outline of the upcoming awareness days and will make this sign-up sheet available to



members to attend.

The RWCC Guest Interest survey was reviewed and will be revised before implementation. Once completed this survey will be used to gauge the interest of converting guests to future Care Council members and to see what improvements can be made to make guests feel more welcome at Care Council and committee meetings.

Staff will also check for the availability of a RWCC/Health Councils table cloth to aid in increasing RWCC presence at community events.

Members also suggested that there is a Care Council Interest packet to be made available for committee members to hand out to interested parties during events.

Advertising in the Florida Sentinel could also be a way to reach more minorities in the TSA. There may be issues with obtaining specific pricing for advertising with the Florida Sentinel. Members with past experiences working with the Florida Sentinel reported that they do not have specific published rates and may quote rates based on the specific job.

There are also Ideas for a Membership Drive. Possible ideas included to give a reward to the member that recruited the most new members.

COMMUNITY CONCERNS/ ANNOUNCEMENTS

Several announcements were made concerning upcoming events for National HIV Testing Day on Friday June 27. These events will be sent out via the RWCC Information Share.

St. Pete Pride will take place during the last weekend in June.

ADJOURNMENT

With no further business to come before the committee, the Membership Committee meeting was adjourned at 12:47 pm.