



**WEST CENTRAL FLORIDA RYAN WHITE CARE COUNCIL  
PLANNING AND EVALUATION COMMITTEE  
SUNCOAST HOSPICE, CLEARWATER  
THURSDAY, JANUARY 9, 2014  
9:30 A.M. - 11:00 A.M.**

**MINUTES**

- CALL TO ORDER** The meeting of the Planning and Evaluation Committee was called to order by Jim Roth, Chair at 9:35 a.m.
- ATTENDANCE** Members Present: Keith Boyd, Martin Clemmons, Jr., Barb Green, Kirsty Gutierrez, Marilyn Merida, Vicky Oliver, Jim Roth, Kristen Whitesell  
Members Absent: Ginny Boucher, Joe Parramore  
Guests Present: Joy Winheim, Elizabeth Rugg  
Grantee Staff Present: Aubrey Arnold  
Lead Agency Staff Present: Lisa Cohen, Demarcus Holden, Shelley Taylor-Donahue  
Health Councils Staff Present: Lisa Nugent, Ashely Richards
- CHANGES TO AGENDA** None.
- ADOPTION OF MINUTES** The minutes for November 14, 2013 were approved (M: Clemmons, S: Oliver) with no changes.
- CARE COUNCIL REPORT** There was no Care Council meeting in January. The next meeting will be February 5, 2014.
- NEEDS ASSESSMENT: DEMOGRAPHICS & EPI REPORT** Ashely Richards presented the 2013 Demographics and Epidemiology Report. Ashley noted that while the HIV/AIDS population is aging, there are no changes in the mode of transmission. Jim Roth discussed changes in the way the data is reported. In the past there was a category of transmission known as “Unspecified Risk” or “Risk Not Specified”. The Centers for Disease Control and Prevention (CDC) created a new algorithm/methodology based on historical data for redistributing the “unspecified risk” cases. This change is seen in the new report and will be noted in the document.

The committee reviewed the report and went page by page to identify edits.

**A motion was made by Marilyn Merida and seconded by Marty Clemmons to accept the 2013 Demographics and Epidemiology Report with changes. The motion passed.**

**NEEDS  
ASSESSMENT:  
EXECUTIVE  
SUMMARY  
REPORT**

Lisa Nugent presented the Executive Summary Report. The Executive Summary Report summarizes all the sections of the needs assessment including the Client Survey, Epidemiology Report, Funding Stream Analysis, Resource Analysis, Unmet Need Estimate, and the Early Identification of Individuals with HIV/AIDS (EIIHA).

The committee reviewed the report and went page by page to identify edits.

**A motion was made by Marty Clemmons and seconded by Vicky Oliver to accept the Executive Summary Report with the noted edits. The motion passed.**

**AFFORDABLE  
CARE ACT  
UPDATE**

Members discussed recent happenings with the Affordable Care Act. Case management agencies are reporting successful enrollments. There has not been an increase in requests from the local Insurance Services Program (ISP). Attendees warned that clients can opt to defer their tax credits instead of taking the tax credit on the front end. It is impossible to tell the difference from a regular insurance plan premium and a premium from a marketplace plan.

The Grantee is communicating with HRSA about the lack of coordination among Part A and Part B. Florida grantee's are in talks to schedule a statewide meeting in the coming months to help with communication and coordination. It is believed that DOH may be delaying any policy decisions related to the ACA until July 1, 2014.

There is still quite a bit is unknown about the impact of ACA on the Ryan White programs and parts.

**NEEDS  
ASSESSMENT  
SURVEY  
RESULTS**

Members discussed the Needs Assessment Client survey during the Executive Summary Report presentation. A concern was raised over the timing of the survey and need for client input. The grantee responded that the committee is within the timeframe for gathering client input to use for the priorities and allocations process.

**COMMUNITY  
INPUT/  
ANNOUNCE-  
MENTS**

None.

**ADJOURNMENT**

There being no further business to come before the Committee, the meeting was adjourned at 10:56 a.m.