WEST CENTRAL FLORIDA RYAN WHITE CARE COUNCIL

**MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE**

**METRO WELLNESS & COMMUNITY CENTER – TAMPA**

**MONDAY, OCTOBER 19, 2015**

# 11:00 A.M. – 12:30 P.M.

# MINUTES

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| CALL TO ORDER | The meeting was called to order by Ginger Rockey-Johnson, Chair, at 11:00 a.m. |
| ATTENDANCE | Members Present: Brittany Frederick, Tonicia Freeman-Foster, Bernard Messier, Ginger Rockey-Johnson, Kristen Whitesell  Members Absent: None  Guests Present: David Konnerth, Garry Muenster  Grantee Staff Present: None  Lead Agency Staff Present: None  Health Council Staff Present: Julie Gnage, Samantha West |
| CHANGES TO AGENDA | None. |
| ADOPTION OF MINUTES | The minutes from the September 28,2015 Membership meeting were approved. **(M: Freeman-Foster S:Frederick)** |
| CARE COUNCIL REPORT | Ginger Rockey-Johnson gave the Care Council report for the meeting held on October 7, 2015.  Martin Clemmons, Jr. thanked the Lead Agency, Recipient and Suncoast Health Council for the opportunity to attend the 2015 U.S. Conference on AIDS (USCA) in Washington, D.C. Brandi Geoit thanked council members for voting her in as Co-Chair. She reminded council members that they are not able to send their alternate more than three times in a year or it will be considered an absence per the by-laws.  Aubrey Arnold discussed that a decisions was made at the USCA regarding the integrated plan for 2017-2021. All areas in Florida are onboard to develop a combined comprehensive plan. The Patient Care Planning Group (PCPG) and Prevention Planning Group (PPG) will be working to determine how best to execute the plan over the next month. Aubrey noted that HRSA is in the process of changing the term grantee to recipient. He informed the council that the FY16-17 grant application is on track and should be submitted ahead of the deadline. Once the application is ready for review, a team will renew it and provide feedback. Nolan, Ginger, Kim and Marty volunteered to review the grant application.  Demarcus Holden remarked that he also enjoyed USCA. He noted that the Department of Health- Pinellas County is now fully staffed. Samantha west reminded members who are eligible for mileage reimbursement to submit all forms to Julie Gnage by the end of the month. She also mentioned that all committee work plans for 2015-2016 are updated and available via hard copy as well as electronically.  Two new member applications were presented and passed by acclamation. The Care Council welcomed Jason Gutierrex and Manuela Thomas as voting members.  The Committee recommended that the Care Council members adopt the following recommendation:  The Health Services Advisory Committee met and talked about the pharmacy formulary. The current formulary is a wrap-around program excluding specific Hepatitis C medications, Viagra and birth control. There was some discussion regarding adding birth control to the formulary, but this discussion was tabled to gain further clinical guidance. The group also talked about potentially removing over-the-counter medications, but the pharmacy sub-recipient discussed the ease of access that leaving the medications on the formulary allows.  A member questioned why Hepatitis C medications are not covered. The recipient noted that these medications are accessible through other avenues such as Patient Assistance Programs (PAP). The medication is very expensive and if it is allowed on the formulary, the annual allocation would be depleted quickly.  The Resource Prioritizations, Allocations and Recommendations Committee (RPARC) presented the Part B Expenditure Report for review. All items are on target.  The WICY&F committee discussed their upcoming Thanksgiving event.  All committees voted in Chair and Co-Chair positions as well as updated work plans.  Members discussed that some major banks are no longer going to recognize domestic partnership benefits for their employees and the impact this will have on the community. It was noted that consumers should not rush into enrolling or re-enrolling in marketplace plans until the Department of Health releases suggested plans.  The AIDS Institute will hold their next meeting from November 16-18th at the Embassy Suites in Tampa. The meeting will focus on the integrated plan.  The new quality management client surveys have been printed and will be distributed soon. They are available in English and Spanish.  Members discussed their experiences at the USCA, including the emphasis on the high HIV prevalence in the Southern region. The conference highlighted the need for more awareness on the impact of HIV among the transgender community. The group discussed the need to actively recruit Care Council members form the trans community.  Aubrey mentioned that the launch of the E2 Hillsborough database, formally CAREWare, will be delayed until March 2016. An E2 prototype will be available before the launch.    The next Care Council meeting will be held on November 4, 2015. |
| **MEMBERSHIP NOMNIATION** | Staff presented background information for Robert Reynolds. Committee members discussed the application and individually scored the application. The application scores were not high enough to proceed with this candidate to recommend membership.  **(M: Freeman-Foster S: Whitesale)**  Staff presented background information for Garry Muenster. Committee members discussed the application and individually scored the application. The committee moved that the application go before the Care Council for final approval in November. The membership nomination were approved unanimously.  **(M: Freeman-Foster S: Frederick)** |
| **MEMBERSHIP REPORT** | Members discussed numerical breakdown of the Care Council members by category. Staff presented the HRSA requirements that need to be targeted for membership. Members discussed focusing on recruitment based on age demographics and counties represented. Members discussed various contacts (Mercy House, Boley Center) to reach out to in order to fill the following positions:   * 1- HOPWA |
| **MEMBERSHIP ORIENTATION** | Membership orientation will be held today immediately following the Membership committee meeting as well as November 16, 2015 following the committee meeting for Membership. |
| **MEMBERSHIP RETREAT** | Members discussed having the retreat on November 4th after the Care Council meeting. The topic for the retreat will be focused on youth engagement. Members discussed asking chair of the Women, Infant, Children, Youth and Families (WICY&F) Committee to present at the membership retreat. Members discussed the best ways to engage the audience and the type of information they believe would be helpful for the Care Council to hear in the retreat. |
| **MEMBERSHIP OUTREACH STRATEGIES/ PR & MARKETING FFORTS** | Members discussed the idea of having a table at the AIDS Walk on December 12th to try and gain membership. Due to time we will discuss this further in November’s committee meeting. |
| **COMMUNITY CONCERNS/ ANNOUNCMENTS** | None. |
| **ADJOURNMENT** | With no further business to come before the committee, the Membership Committee meeting was adjourned at 12:32 pm. |