WEST CENTRAL FLORIDA RYAN WHITE CARE COUNCIL

**MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE**

**HILLSBOROUGH COUNTY CHILDRENS BOARD**

**MONDAY, MARCH 2, 2016**

# 11:00 A.M. – 12:30 P.M.

# MINUTES

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| CALL TO ORDER | The meeting was called to order by Ginger Rockey-Johnson, Chair, at 11:05 p.m. |
| ATTENDANCE | Members Present: Brittany Frederick, Tonicia Freeman-Foster, Ginger Rockey-Johnson, Kristen Whitesell  Members Absent: Bernard Messier  Guests Present: Billie Borton  Grantee Staff Present: None  Lead Agency Staff Present: None  Health Council Staff Present: Julie Gnage |
| CHANGES TO AGENDA | None. |
| ADOPTION OF MINUTES | The minutes from the February 8, 2016 and March 2, 2016 were approved. **(M: Freeman-Foster S: Frederick)** |
| CARE COUNCIL REPORT | Care Council was given by Care Council Support Staff.  Aubrey Arnold notified the group that the recipient’s office received a partial new grant award on February 11th for fiscal year (FY) 2016. The office received $5,456,843. The recipient expects to receive the outstanding grant balance by April or May. Demarcus Holden notified the group that Tallahassee has approved Part B’s FY 2016 budget with a 10% increase. Funding increased from $1,989,530 to $2,188,483, which is about a $200,000 increase.  The Membership Committee recommended removal of Dr. Barry Rodwick due to poor attendance. The motion passed by acclamation. The Planning and Evaluation Committee recommended approval of the Epidemiologic Overview, Care Continuum, Data, and Financial and Human Resources Inventory pieces of the CDC/HRSA Integrated Plan. The pieces were all approved by acclamation.  Jim Roth notified the group that House Bill 81 and Senate Bill 242, a proposed Miami/Dade needle exchange program, was passed by both the House and Senate and will be sent to the Governor for final approval.  The next Care Council meeting will be held on April 6, 2016. |
| **MEMBERSHIP REVIEW/ ATTENDANCE** | Members discussed the numerical breakdown of the Care Council members by category. Staff presented the HRSA requirements that need to be targeted for membership. Members discussed focusing on recruitment based on age and demographics and counties represented.  Members discussed the attendance of Care Council members and Tonicia Freeman-Foster will contact Ramon Baez-Tellado regarding his attendance and training compliance and will give an update at the following meeting. |
| **MEMBERSHIP APPLICATION SCORING** | Staff presented background information for Kirsty Gutierrez. Committee members accepted Kirsty Guiterrez membership nomination for a term renewal and moved that she goes before the Care Council for final approval in April. The membership nomination was approved unanimously.  **(M: Freeman-Foster S: Frederick)**  Staff presented background information for Guttenberg Pierre. Committee members accepted Guttenberg Pierrre membership nomination for a term renewal and moved that she goes before the Care Council for final approval in April. The membership nomination was approved unanimously.  **(M: Frederick S: Freeman-Foster)**  Staff presented background information for Pamela Sabella. Committee members accepted Pamela Sabella membership nomination for a term renewal and moved that she goes before the Care Council for final approval in April. The membership nomination was approved unanimously.  **(M: Rockey-Johnson S: Whitesell)**  Staff presented background information for Kamaria Laffey. Committee members accepted Kamaria Laffey membership nomination and moved that she goes before the Care Council for final approval in April. The membership nomination was approved unanimously.  **(M: Rockey-Johnson S: Whitesell)** |
| **BYLAW REVIEW** | Members discussed a number of ideas to enhance the current bylaws. Staff and members discussed how bylaws are written in other councils and various adjustments that could be suggested to the care council. The members would like to include a table of contents, glossary in the back to make it a stand-alone document. They would also like to create an inactive status to assist members who need to take a hiatus from the council for a short period of time. The committee did not vote on any changes at this time and will continue working on the minutes and vote when the final draft of changes is ready for the council to review. |
| **MEMBERSHIP RETREAT** | Members discussed the retreat survey results which placed transgender engagement and networking in a tie. Members spoke about the importance of engaging our current members and felt that with the current climate of the Care Council that the council could benefit with learning new ways to engage one another to ensure that the voice of everyone is heard. Members discussed ideas of enhancing networking in monthly meetings as well. |
| **MEMBERSHIP OUTREACH STRATEGIES/ PR & MARKETING EFFORTS** | Members discussed the booth that will be held at Tampa Bay Pride on March 26th and that we should also have a booth at St. Petersburg Pride. |
| **COMMUNITY CONCERNS/ ANNOUNCEMENTS** | None at this time. |
| **ADJOURNMENT** | With no further business to come before the committee, the Membership Committee meeting was adjourned at 12:36 p.m. |