WEST CENTRAL FLORIDA RYAN WHITE CARE COUNCIL

**MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE**

**METRO WELLNESS & COMMUNITY CENTER – TAMPA**

**MONDAY, JULY 20, 2015**

# 11:00 A.M. – 12:30 P.M.

# MINUTES

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| CALL TO ORDER | The meeting was called to order by Tonicia Freeman-Foster, Chair, at 11:09 a.m. |
| ATTENDANCE | Members Present: Tonicia Freeman-Foster, Brittany Frederick, Bernard MessierMembers Absent: Ginger Rockey-JohnsonGuests Present: Maribel MartinezGrantee Staff Present: NoneLead Agency Staff Present: NoneHealth Council Staff Present: Julie Gnage |
| CHANGES TO AGENDA | None.  |
| ADOPTION OF MINUTES | The minutes from the June 15, 2015 Membership meeting were approved. **(M: Frederick S:Messier)**  |
| CARE COUNCIL REPORT | Tonicia Freeman-Foster gave the Care Council report for the meeting held on July 1, 2015 at the Children’s Board of Hillsborough County. Nolan Finn, Chair, discussed last week’s historic achievements including the Supreme Court’s Ruling on marriage equality. Nolan also encouraged members to attend the United States Conference on AIDS in September 2015 in Washington, D.C.Aubrey Arnold, Part A Grantee, discussed the historic week preceding the meeting with the Supreme Court upholding subsidies of the Affordable Care Act and the passage of marriage equality. The final grant award was received in late May and represents a 3.5% increase over last year for an award amount of $10,282,968. The grantee’s is expecting a Request for Applications (RFA) to be released (pending Care Council vote) in early July with a deadline of early-mid August. Recipients would be notified in August and would be presented to the Board of County Commissioners (BOCC) in September. The grantee will contact members if they need scoring help with the RFA. The replacement to CAREWare, E2 Hillsborough, was secured and the new system will formally begin on January 1, 2016. Aubrey reported that the grantee’s office has been having regular meetings with the developers, RDE Systems. Demarcus Holden, Part B Lead Agency, noted that the new state fiscal year begins today. The state fiscal year relates to the General Revenue (GR) funds. The lead agency is currently preparing for the new fiscal year. The Florida Department of Health- Pinellas has hired a new linkage coordinator to help link newly diagnosed clients to health care. The new linkage coordinator is Dante Ross and Dante will be working with community based organizations to improve linkage to care in our community. Demarcus asked that the Care Council keep Shelley in their thoughts and prayers as she is out dealing with a family illness. Lisa Nugent, Care Council planning staff, asked all members to complete the Care Council member demographic survey that was recently sent out. The short survey asks for basic demographic information and is needed to report back to the Health Resources and Services Administration (HRSA). HRSA has asked for new information in their most recent report and the Council will need to think about changing the membership application to gather the new information from members. Lisa and Aubrey announced that the area received a 100% on the Part A grant application for 2015-2016. This is the first time the area got such a high score. Aubrey thanked everyone for their contribution to the grant application. Lisa reminded the members that she and Julie have new email addresses and asked that members use the new email when contacting them. The new addresses are: Lnugent@thehealthcouncil.org and Jgnage@thehealthcouncil.org Health Services Advisory Committee presented two different motions. One for the addition of six over the counter medications to be added to the formulary as well as another to have Hormone Replacement Therapies (HRTs) added to the formulary. Both motions passed by acclamation. Membership Committee presented one new member application and passed by acclamation. The Care Council welcomed Bernard Washington as a voting member. RPARC presented a motion for the allocation recommendation for FY 15-16 which will increase Medical Case Management, Insurance Services, and Treatment Adherence (MAI). The next Care Council meeting will be August 5, 2015. |
| **BYLAW REVIEW**  | Tonicia read the current attendance policy from the bylaws. Staff spoke about what other Care Councils are including in their attendance policy, citing Broward county’s acceptable excused absences directly from their current bylaws. Members discussed adding the following absences to be considered excused: illness/hospitalization, death in the family, jury duty/court subpoena and official Care Council business (i.e. meetings/conferences). The membership committee made the motion to include the following types of absences to be listed as excused absences into the bylaws:* Illness/hospitalization
* Death in the family
* Jury duty/subpoena
* Official Care Council business (i.e. meetings/conferences)

 **(M: Frederick S: Messier)**   |
| **MEMBERSHIP REPORT** | Members discussed numerical breakdown of the Care Council members by category. Staff presented the HRSA requirements that need to be targeted for membership as there are several empty positions. Members discussed various contacts to reach out to in order to fill the following positions: * 1-Social Service Provider (Housing/Homeless)
* 1- Substance Abuse
* 1-Hospital Planning
* 1- HOPWA
* 1-Formerly Incarcerated
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| **MEMBERSHIP OUTREACH STRATEGIES** | Members discussed the benefits to sending out Ryan White Care Council flyers to agencies where membership may be struggling. Members also discussed to add PR& Marketing Efforts as a new semi-permanent agenda item starting in the month of August. The value of attending other committees to see where they are struggling with membership was also considered by members and they would like to move forward by attending other committee meetings in the near future. |
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| **COMMUNITY CONCERNS/ ANNOUNCMENTS** | Bernard Messier announced that he is now a facilitator at peer support groups at ASAP, congratulations were given to Bernard.  |
| **ADJOURNMENT** | With no further business to come before the committee, the Membership Committee meeting was adjourned at 12:06 pm. |