

WEST CENTRAL FLORIDA RYAN WHITE CARE COUNCIL

**PLANNING AND EVALUATION COMMITTEE**

**SUNCOAST HOSPICE, CLEARWATER**

**THURSDAY, JANUARY 8, 2015**

**9:30 A.M. - 11:00 A.M.**

**MINUTES**

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| CALL TO ORDER | The meeting of the Planning and Evaluation Committee was called to order by Jim Roth, Chair at 9:29 a.m. |
| ATTENDANCE | Members Present: Martin Clemmons, Jr., Kirsty Gutierrez, Marilyn Merida, Vicky Oliver, Joe Parramore, Jim Roth, Kristen Whitesell  Members Absent: Ginny Boucher, Keith Boyd  Guests Present: Sheryl Hoolsema  Grantee Staff Present: Aubrey Arnold  Lead Agency Staff Present: Floyd Egner, Demarcus Holden, Shelley Taylor-Donahue  Health Councils Staff Present: Lisa Nugent, Ashley Richards |
| CHANGES TO AGENDA | There were no changes to the agenda at this time. |
| ADOPTION OF MINUTES | **The minutes for December 11, 2014 were approved (M: Merida, S: Clemmons).** |
| CARE COUNCIL REPORT | Joe Parramore reported that there was no Care Council meeting in January. The next Care Council meeting was February 4, 2015. |
| **NEEDS ASSESSMENT: DEMOGRAPHICS & EPIDEMIOLOGY** | The committee reviewed the draft of the 2014-2015 Demographics and Epidemiology Report. Several edits were made to the document to make the document more user friendly in both a web format as well as in print format.  The committee approved the Needs Assessment with the updates that were discussed. **(M: Parramore S: Clemmons)** |
| **2015-2016 SERVICE PRIORITIES** | The service priorities are a general listing of services provided by and defined by HRSA. None of the 28 categories can be combined locally; they can only be rearranged in terms of priority. The last reorganization of service priorities was completed in 2013 following receiving data from the Client Survey where client’s provided their ranking of services.  Lisa provided a document showing 2013-2014 expenditures, the percent of 2014 contracts expended and the 2014-2015 allocations to help guide the process of reorganizing priorities.  Additional data may be needed before changing or keeping the current order of service priorities. This should include utilization numbers of services which can be obtained from the RSR report.  Services listed as higher priority do not necessarily need to receive the greatest percentage of funding.  New service priorities are anticipated to be completed in February.  Adoption of service priorities will be tabled until next month. |
| **AFFORDABLE CARE ACT UPDATE** | Case managers reported that clients have been reluctant to move into the Marketplace. No real penalties have been enforced for clients at this time.  There has been some shifting around of clients from private health insurance to ADAP to the healthcare marketplace.  The necessary quick turnaround from the publishing of the list of clients to transfer to the marketplace enrollment has been putting some strain on the case managers to move the clients through the process. |
| COMMUNITY INPUT/ANNOUNCEMENTS | Marylin Merida reported that the Part C and Part D contracts will not be combined and that Part D staff is currently working on completing the application for the Part D RFA.  Part B award announcement will be posted online today.  HPP meeting will take place in Lakeland FL at the Lakeland Housing Authority from 11am-1pm. |
| ADJOURNMENT | There being no further business to come before the Committee, the meeting was adjourned at 10:30 a.m. |