WEST CENTRAL FLORIDA RYAN WHITE CARE COUNCIL

**MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE**

**HILLSBOROUGH COUNTY CHILDRENS BOARD**

**MONDAY, APRIL 28, 2016**

# 11:00 A.M. – 12:30 P.M.

# MINUTES

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| CALL TO ORDER | The meeting was called to order by Ginger Rockey-Johnson, Chair, at 11:14 p.m. |
| ATTENDANCE | Members Present: Ramon Baez-Tellado, Charlie Hughes, Tonicia Freeman-Foster, Ginger Rockey-Johnson,  Members Absent: Brittany Frederick, Bernard Messier, Kristen Whitesell  Guests Present: Cheyenne Johnson  Grantee Staff Present: None  Lead Agency Staff Present: None  Health Council Staff Present: Julie Gnage |
| CHANGES TO AGENDA | None. |
| ADOPTION OF MINUTES | The minutes from the March 21, 2016 were approved. **(M: Freeman-Foster S: Rockey-Johnson)** |
| CARE COUNCIL REPORT | Care Council was given by Ginger Rockey-Johnson.  The Resource Prioritization & Allocation Recommendations (RPARC) committee presented the Part B Assessment of the Administrative Mechanism (AAM) report, Part B allocation recommendation, as well as expenditure reports for Part A and B.  The Collaborations/ Partnerships/Stakeholders, People Living with HIV/Community Engagement, as well as Epidemiologic Overview sections of the Integrated Plan were approved by the Council.  The Membership Committee welcomed three new members and approved three member renewals.  The next Care Council meeting will be held on May 4, 2016. |
| **MEMBERSHIP REVIEW/ ATTENDANCE** | Members discussed the numerical breakdown of the Care Council members by category. Staff presented the HRSA requirements that need to be targeted for membership. Members discussed focusing on recruitment based on age and demographics and counties represented. Members discussed the current percentage of PLWH/A members on the Care Council and striving to reach this year’s goal of having the council reach 50% of PLWH/A members.  Members discussed the attendance of Care Council members and committee members. |
| **MEMBERSHIP APPLICATION SCORING** | Staff presented background information for Paula Delgado. Committee members accepted Paula Delgado membership nomination and moved that she goes before the Care Council for final approval in April. The membership nomination was approved unanimously.  **(M: Freeman-Foster S: Rockey-Johnson)** |
| **BYLAW REVIEW** | Members discussed a number of ideas to enhance the current bylaws. Members discussed about adding an attendance portion for committees. However, it was decided that making too many rules would be an issue in keeping members and that perhaps it’s more of an education and training implementation issue and that we should have a small training portion for committee members that they could review when starting their committee membership. |
| **MEMBERSHIP RETREAT** | Members spoke about the importance of engaging our current members and felt that with the current climate of the Care Council that the council could benefit with learning new ways to engage one another to ensure that the voice of everyone is heard. Members discussed ideas of enhancing networking in monthly meetings as well. Members discussed the importance of a feeling of belonging. The membership retreat will be conducted on May 4th immediately following the care council meeting. It will focus on Reenergizing, networking and engagement. |
| **MEMBERSHIP OUTREACH STRATEGIES/ PR & MARKETING EFFORTS** | Members discussed future events for the council to be a part of in order to gain more membership. They discussed that we should recruit starting at the committee level. |
| **COMMUNITY CONCERNS/ ANNOUNCEMENTS** | None at this time. |
| **ADJOURNMENT** | With no further business to come before the committee, the Membership Committee meeting was adjourned at 12:37 p.m. |