WEST CENTRAL FLORIDA RYAN WHITE CARE COUNCIL

**MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE**

**METRO WELLNESS & COMMUNITY CENTER**

**MONDAY, JUNE 20, 2016**

# 11:00 A.M. – 12:30 P.M.

# MINUTES

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| CALL TO ORDER | The meeting was called to order by Ginger Rockey-Johnson, Chair, at 11:18 p.m. |
| ATTENDANCE | Members Present: Brittany Frederick, Tonicia Freeman-Foster, Charlie Hughes, Ginger Rockey-Johnson, Kristen Whitesell  Members Absent: None  Guests Present: Cheyenne Johnson  Grantee Staff Present: None  Lead Agency Staff Present: None  Health Council Staff Present: Julie Gnage |
| CHANGES TO AGENDA | None. |
| ADOPTION OF MINUTES | The minutes from the March 21, 2016 were approved. **(M: Freeman-Foster S: Fredrick)** |
| CARE COUNCIL REPORT | Care Council was given by Ginger Rockey-Johnson.  The Care Council meeting was held on June 1, 2016.  The Chair, Marty Clemmons, reviewed the functions of the Care Council with members as a refresher. Aubrey Arnold, the Part A Recipient representative, informed the group that the new Part A database E2 has been delayed. It will launch September 1st. The Part A reallocation recommendation of $116,266 from Outpatient Ambulatory Medical Care (OAMC) and Substance Abuse to Insurance Services Program (ISP) was approved by Care Council members.  The next Care Council meeting will be held on July 6, 2016. |
| **REVIEW OF COMMITTEE GOALS AND WORK SCOPE** | Members reviewed the 2015-2016 work plan for the committee, noting tasks that have already been completed, in progress and to be completed in the future. The committee celebrated one of their main goals being obtained, to have 50% of the Care Council be represented by Persons Living With HIV/AIDS (PLWHA) which is 17% higher than the mandated number. The committee would like to review this monthly to ensure they stay on track with their goals. |
| **RESULTS OF RETREAT ACTIVITY** | Members reviewed the collected information at the retreat when the council members broke out into small groups and rotated answering questions about the care council. They reviewed the priority rankings that the care council members filled out at the June 1st meeting. .  Members his discussed what ideas they could implement into the care council in order to meet the needs recorded from the priority rankings. |
| **MEMBERSHIP REPORT** | Members discussed the numerical breakdown of the Care Council members by category. Staff presented the HRSA requirements that need to be targeted for membership. Members discussed focusing on recruitment based on age and demographics and counties represented. |
| **BYLAW REVIEW** | Members of the committee reviewed the bylaws highlighting which terms they feel should be placed in a glossary in the bylaws to assist in it being a standalone document. |
| **MEMBERSHIP OUTREACH STRATEGIES/ PR & MARKETING EFFORTS** | Members discussed future events for the council to be a part of in order to gain more membership. They discussed that we should recruit starting at the committee level. |
| **COMMUNITY CONCERNS/ ANNOUNCEMENTS** | None at this time. |
| **ADJOURNMENT** | With no further business to come before the committee, the Membership Committee meeting was adjourned at 12:34 p.m. |