WEST CENTRAL FLORIDA RYAN WHITE CARE COUNCIL

**MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE**

**METRO WELLNESS & COMMUNITY CENTER**

**MONDAY, AUGUST 15, 2016**

# 11:00 A.M. – 12:30 P.M.

# MINUTES

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| CALL TO ORDER | The meeting was called to order by Ginger Rockey-Johnson, Chair, at 10:58 a.m. |
| ATTENDANCE | Members Present: Brittany Frederick, Tonicia Freeman-Foster, Charlie Hughes, Ginger Rockey-Johnson  Members Absent: Kristen Whitesell  Guests Present: None  Grantee Staff Present: None  Lead Agency Staff Present: None  Health Council Staff Present: Julie Gnage |
| CHANGES TO AGENDA | None. |
| ADOPTION OF MINUTES | The minutes from the July 18, 2016 were approved. **(M: Fredrick S: Hughes)** |
| CARE COUNCIL REPORT | Care Council was given by Ginger Rockey-Johnson.  The Care Council meeting was held on August 3, 2016.  Aubrey Arnold announced a statewide meeting of the Part A recipients and the state AIDS Drug Assistance Program (ADAP) representatives to plan for the health care marketplace’s open enrollment period.  The Part B Lead Agency is preparing for monitoring and a Request for Applications (RFA) process. There will also be training for the new ADAP database this month. Providers have been notified.  **Two action items were brought forth to the Council. One from RPARC to address a change from HRSA on the Minority AIDS Initiative funding locally. The MAI funds were reclassified from Treatment Adherence to Health Education/Risk Reduction. The motion passed**.  **The Planning and Evaluation Committee brought forth a change to the service caps and limits for the Health Insurance Services Program. The change lowered program pay-outs for monthly co-pays to $120 and premium payments to $300 per month. The eligibility criteria were also lowered to 300% of Federal Poverty. The motion passed.**  Additional committee updates and announcements occurred and can be reviewed in the full Care Council minutes. September’s meeting was cancelled. The next Care Council Meeting will be on October 5, 2016 and will take place at the Hillsborough County Children’s Board. |
| **REVIEW OF COMMITTEE GOALS AND WORK SCOPE** | Members reviewed the 2015-2016 work plan for the committee, noting tasks that have already been completed, in progress and to be completed in the future. The committee would like to review this monthly to ensure they stay on track with their goals. |
| **RESULTS OF RETREAT ACTIVITY** | Members discussed the items from the retreat that have already been implemented as well as plans to implement a few more suggestions over time from the results of the retreat activities. |
| **APPLICATION OF NEW MEMBER** | The application of Dean Underwood was scored and approved. **(M: Fredrick S: Hughes)** |
| **MEMBERSHIP REPORT** | Members discussed the numerical breakdown of the Care Council members by category. Staff presented the HRSA requirements that need to be targeted for membership. Members discussed focusing on recruitment based on age and demographics and counties represented. |
| **BYLAW REVIEW** | Members discussed the targeted number of Care Council members in the Bylaws and requested to lower it to have a more obtainable goal. It was suggested to have the range of 20-30 members and 23 as the targeted number. Members also reviewed a draft of the Bylaw changes and have a goal of reading the final draft in September. |
| **MEMBERSHIP OUTREACH STRATEGIES/ PR & MARKETING EFFORTS** | Members discussed future events for the council to be a part of in order to gain more membership. |
| **COMMUNITY CONCERNS/ ANNOUNCEMENTS** | None at this time. |
| **ADJOURNMENT** | With no further business to come before the committee, the Membership Committee meeting was adjourned at 10:58 a.m. |