WEST CENTRAL FLORIDA RYAN WHITE CARE COUNCIL

**MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE**

**METRO WELLNESS & COMMUNITY CENTER**

**MONDAY, DECEMBER 19, 2016**

# 11:00 A.M. – 12:30 P.M.

# MINUTES

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| CALL TO ORDER | The meeting was called to order by Charlie Hughes, Co-Chair, at 11:07 AM. |
| ATTENDANCE | Members Present: Brittany Frederick, Tonicia Freeman-Foster, Charlie Hughes, Ginger Rockey-Johnson  Members Absent: None  Guests Present: None  Recipient Staff Present: Aubrey Arnold  Lead Agency Staff Present: None  Health Council Staff Present: Lisa Nugent, Katie Scussel |
| CHANGES TO AGENDA | None. |
| ADOPTION OF MINUTES | The minutes from September 19, 2016 were approved. **(M: Freeman-Foster, S: Frederick)** |
| CARE COUNCIL REPORT | The Care Council met on December 7, 2016. The meeting was abbreviated to hold a member training on domestic violence. RPARC brought a Part B Reallocation Request, which was approved by the Care Council. David Cavalleri presented on the 2015-2016 Part A Assessment of the Administrative Mechanism. The Care Council approved Cavalleri’s report. The next Care Council Meeting will be on January 4, 2016 and will take place at the Children’s Board of Hillsborough County. |
| **REVIEW OF COMMITTEE GOALS AND WORK SCOPE** | There were no changes to the committee goals and work scope. |
| **RESULTS OF RETREAT ACTIVITY** | The domestic violence training was held on December 7, 2016 immediately following the Care Council meeting. The committee reported that the training went well. Many Care Council members were surprised by the high rates of domestic violence and appreciated the inclusion of statistics specific to the LGBT community. Members were also interested to learn about the success of rehabilitation programs for batterers. |
| **NEW MEMBER APPLICATIONS** | The committee scored and voted on two new member applications, one member to associate application, and one application for member second term. Ginger Rockey-Johnson presented an additional new applicant she had spoken to that morning. Members scored the additional applicant. **All five applications were approved (M: Hughes, S: Freeman-Foster)** |
| **MEMBERSHIP REPORT** | Members discussed the numerical breakdown of Care Council members. Once new applications are voted on, there will be twenty-four total members. Members discussed the need to fill the open State Medicaid Agency and HOPWA seats. Demographic categories needing stronger representation include men, blacks, and youth (ages 13-19 years).  Committee members set February 1, 2017 as the next orientation date. |
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| **BYLAW REVIEW** | Members discussed the possible addition of a Short Term Inactive Status membership category to the bylaws. Members discussed the potential for an inactive membership status to help retain members who are younger or are students. Recipient staff stated concerns about the impact on quorum and HRSA requirements. Members agreed that in the interest of keeping the bylaws simple, such a scenario can be covered by existing internal processes. Staff agreed to present internal membership processes at the next meeting.  Members discussed the Definition of Terms section and agreed to eliminate unnecessary terms and terms that are already defined within the bylaws. Members agreed the purpose of this section will be to define common acronyms that are not already defined.  **Members voted to eliminate the proposed Short Term Inactive Status section and to accept the changes to the Table of Contents and Definition of Terms as final (M: Frederick, S: Rockey-Johnson).** |
| **COMMUNITY CONCERNS/ ANNOUNCEMENTS** | There were no additional community concerns or announcements. |
| **ADJOURNMENT** | With no further business to come before the committee, the Membership Committee meeting was adjourned at 12:12 p.m. |