WEST CENTRAL FLORIDA RYAN WHITE CARE COUNCIL

**MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE**

**FRANCIS HOUSE - TAMPA**

**MONDAY, DECEMBER 18, 2017**

# 11:00 A.M. – 12:30 P.M.

# MINUTES

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| CALL TO ORDER | The meeting was called to order by Charlie Hughes, Chair, at 11:01 AM. |
| ATTENDANCE | Members Present: Tonicia Freeman-Foster, Charlie Hughes, Charles Lee, Jeffrey Lluberes  Members Absent: Vincent Kaborycha, Debbie Stephey  Guests Present: None  Recipient Staff Present: None  Lead Agency Staff Present: None  Health Council Staff Present: Lisa Nugent, Katie Scussel |
| CHANGES TO AGENDA | There were no changes to the agenda |
| ADOPTION OF MINUTES | **The minutes from September 18, 2017, October 16, 2017, and November 20, 2017 were approved (M: Freeman-Foster, S: Lluberes).** |
| CARE COUNCIL REPORT | There was no Care Council Report as the Care Council did not meet in December. |
| **MEMBERSHIP REPORT** | Staff presented on the current number and demographics of Care Council members. There are 24 current members and 50% are PLWHA. Recruitment should focus on attracting more men, Blacks, Hispanics, people in their 20’s, 40’s and 50’s, and representatives from Highlands, Hardee, Manatee, and Pinellas counties. There is one open HRSA mandated seat, which is State Medicaid Agency. |
| **ELECTION OF CHAIR AND CO-CHAIR** | The floor was opened for nominations for Chair and Co-Chair.  **Tonicia Freeman-Foster nominated Charles Lee for Chair (M: Freeman-Foster; S: Hughes). Charles accepted the nomination and the motion passed by acclamation.**  **Tonicia was nominated to continue as the Co-Chair (M: Hughes; S: Luberes). Tonicia accepted the nomination and the motion passed by acclamation.** |
| **MEMBERSHIP APPLICATION** | The committee scored and voted on two new membership applications.  **Application number 1217-1 was approved (M: Hughes, S: Lluberes).**  **Application number 1217-2 was approved (M: Freeman-Foster, S: Lee).** |
| **WINTER TRAINING SEMINAR** | Staff reached out to Peace4Tarpon about a speaker for the winter training seminar on January 3, 2018. Peace4Tarpon indicated they had a speaker available for that date but have not confirmed. Tonicia will reach out to a contact to see if there are able to conduct the training if staff is unable to confirm with Peace4Tarpon. |
| **FUTURE LEADERSHIP TRAININGS** | Charles Lee presented the sample polling questions that he developed to survey current Care Council members. Members discussed the questions and agreed that the purpose of the survey should be to make current members feel appreciated and to encourage them to continue participating. Members also discussed the importance of not over surveying Care Council members. Staff also provided some surveys that had previously been conducted by the Membership Committee in 2015 and 2016 for background information. |
| **BYLAW REVIEW** | Charlie Hughes presented his notes on the bylaws. The committee reviewed Charlie’s notes and agreed to continue reviewing the bylaws at the next meeting. |
| **COMMUNITY CONCERNS/ ANNOUCEMENTS** | Jeffrey Lluberes discussed the World AIDS Day remembrance ceremony at Francis House. The event was reported to be a success. There were 50-60 guests in attendance, which was more than was expected. Jeffrey reported that the partnership between EPIC and Tampa Care Clinic worked well. |
| **ADJOURNMENT** | With no further business to come before the committee, the meeting was adjourned at 11:46 AM. |