WEST CENTRAL FLORIDA RYAN WHITE CARE COUNCIL

**MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE**

**CHILDREN’S BOARD OF HILLSBOROUGH COUNTY**

**MONDAY, MARCH 19, 2018**

# 11:00 A.M. – 12:30 P.M.

# MINUTES

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| CALL TO ORDER | The meeting was called to order by Charles Lee, Chair, at 11:12 AM. |
| ATTENDANCE | Members Present: Tonicia Freeman-Foster, Charles Lee, Jeffrey Lluberes  Members Absent: Charlie Hughes  Guests Present: None  Recipient Staff Present: None  Lead Agency Staff Present: None  Health Council Staff Present: Naomi Ardjomand-Kermani, Katie Scussel |
| CHANGES TO AGENDA | The committee agreed to postpone the bylaw review until the next meeting. |
| ADOPTION OF MINUTES | **The minutes from December 18, 2017 were approved (M: Freeman-Foster, S: Lee).** |
| CARE COUNCIL REPORT | The Care Council met on March 7, 2018 at the Children’s Board of Hillsborough County. There were no action items on the agenda. The Recipient announced that the Part A grant has been closed out as of February 28th. The Part B grant will be closed at the end of March. Quarterly Expenditure Reports were reviewed and showed that Part A closed at about 98% spent. Recipient staff announced that they will be applying for a Part C grant for data improvements to e2Hillsborough. |
| **MEMBERSHIP REPORT** | Staff presented on the current number and demographics of Care Council members. There are 24 current members and 50% are PLWHA. Recruitment should focus on attracting more men, Blacks, Hispanics, people in their 40’s and 50’s, and representatives from Highlands, Hardee, Manatee, and Pinellas counties. There is one open HRSA mandated seat, which is State Medicaid Agency. |
| **MEMBER REMOVALS** | The committee reviewed the Care Council attendance records for Antuan Butler and Michael Sodano. Antuan has not been present at a Care Council meeting since July and has not returned phone calls or emails from staff. Michael has not been present at a Care Council meeting since November and has not returned phone calls or emails from staff.  **Members recommended that Antuan Butler and Michael Sodano be removed from the Care Council due to non-attendance (M: Lee, S: Lluberes). The motion passed by acclamation.** |
| **COMMITTEE MISSION AND PURPOSE** | The committee discussed the importance of having all members on the same page about the committee’s mission, purpose, responsibilities, and what is allowable versus what is not. Members reviewed the current committee work plan for guidance in the discussion.  Members discussed future recruitment efforts and agreed that recruitment needs to be strategic. The goal is not to recruit as many people as possible but to recruit new members who are a good fit for the Care Council and understand its purpose. Many times new people join the Care Council wanting to do advocacy work and are discouraged by the business nature of the meetings. Members discussed recruiting new members by first getting them engaged in the committees so that they start to understand the process and then later encouraging them to join Care Council. |
| **SPRING TRAINING SEMINAR** | Members discussed topics for the spring training seminar. Members discussed doing a mental health first aid training. Tonicia Freeman-Foster will reach out to her coworker who conducts these trainings to see if she is available for the April, May, or June meeting. |
| **COMMUNITY CONCERNS/ ANNOUCEMENTS** | Tampa Pride is this Saturday, March 17th in Ybor. EPIC will have a float in the parade and will have a mobile unit doing testing. |
| **ADJOURNMENT** | With no further business to come before the committee, the meeting was adjourned at 12:10 PM. |