WEST CENTRAL FLORIDA RYAN WHITE CARE COUNCIL

**MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE**

**CHILDREN’S BOARD OF HILLSBOROUGH COUNTY**

**MONDAY, APRIL 16, 2018**

# 11:00 A.M. – 12:30 P.M.

# MINUTES

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| CALL TO ORDER | The meeting was called to order by Tonicia Freeman-Foster, Chair, at 11:05 AM. |
| ATTENDANCE | Members Present: Tonicia Freeman-Foster, Charlie Hughes, Jeffrey Lluberes  Members Absent: None  Guests Present: None  Recipient Staff Present: None  Lead Agency Staff Present: None  Health Council Staff Present: Katie Scussel |
| CHANGES TO AGENDA | The committee discussed the resignation of the previous Chair. Tonicia Freeman-Foster, Co-Chair, will step in as Chair until the next election in September.  A Membership application was added to the agenda for scoring. |
| ADOPTION OF MINUTES | **The minutes from March 19, 2018 were approved (M: Hughes, S: Lluberes).** |
| CARE COUNCIL REPORT | The Care Council met on April 4, 2018 at the Children’s Board of Hillsborough County. Action items included the removal of two members.  Aubrey Arnold announced that Part A is working off of a partial grant award and hopes to receive the full award in May.  Floyd Egner reported that Part B 18-19 funding year contracts are now in effect, with all Part B renewals finalized. General revenue contracts, which begin July 1 with the state fiscal year, are new being renewed. Egner announced that the Medical Case Managers meeting on Tuesday March 27, 2018 was a success with more than 80 individuals in attendance.  Vice Chair, Kamaria Laffrey, reported that she attended AIDSWatch in D.C. and described a push for a program to address opioid addiction modeled off of the Ryan White program.  The Women, Infants, Children, Youth, and Families committee will be having their annual Mother’s Day event on May 10th. The locations is to be determined.  The next Care Council meeting is Wednesday, May 2nd at the Children’s Board of Hillsborough County. |
| **MEMBERSHIP REPORT** | Staff presented on the current number and demographics of Care Council members. There are 21 current members and 38% are PLWHA. Recruitment should focus on attracting more men, Blacks, Hispanics, people in their 40’s and 50’s, and representatives from Hernando, Manatee, and Pinellas counties. There is one open HRSA mandated seat, which is State Medicaid Agency. |
| **MEMBERSHIP APPLICATION** | The committee scored and voted on one new membership application.  **Application number 418-1 was approved (M: Hughes, S: Lluberes).** |
| **CARE COUNCIL INTERVIEW PROCESS** | The committee reviewed the process for interviewing new members. Tonicia Freeman-Foster will be training Jeffrey Lluberes to complete interviews as new applications come in. |
| **SPRING TRAINING SEMINAR** | Tonicia’s coworker is available to facilitate the spring training seminar on mental health first aid. The training will take place after the June Care Council meeting. |
| **Bylaw Review** | Members reviewed the bylaws and discussed several changes under Article IV – Membership and Appointment Process. Staff will make edits to the bylaws and bring the edits to the next Membership committee meeting for discussion. |
| **COMMUNITY CONCERNS/ ANNOUCEMENTS** | Dining Out for Life is June 24th with many restaurants in St. Pete participating. More info will be available in the InfoShare.  Charlie Hughes has reached out to HIV/AIDS Program Coordinators in some of the outlying counties to recruit for membership to the Care Council. |
| **ADJOURNMENT** | With no further business to come before the committee, the meeting was adjourned at 12:10 PM. |