WEST CENTRAL FLORIDA RYAN WHITE CARE COUNCIL

**MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE**

**CHILDREN’S BOARD OF HILLSBOROUGH COUNTY**

**MONDAY, MAY 21, 2018**

# 11:00 A.M. – 12:30 P.M.

# MINUTES

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| CALL TO ORDER | The meeting was called to order by Tonicia Freeman-Foster, Chair, at 11:05 AM. |
| ATTENDANCE | Members Present: Tonicia Freeman-Foster, Charlie Hughes, Jeffrey Lluberes  Members Absent: None  Guests Present: None  Recipient Staff Present: None  Lead Agency Staff Present: None  Health Council Staff Present: Katie Scussel |
| CHANGES TO AGENDA | There were no changes to the agenda. |
| ADOPTION OF MINUTES | **The minutes from April 16, 2018 were approved (M: Hughes, S: Lluberes).** |
| CARE COUNCIL REPORT | The Care Council met on May 2, 2018 at the Children’s Board of Hillsborough County. Action items included the nomination of one new member.  Care Council Chair, Charlie Hughes, mentioned the need for more members from outlying counties and let Care Council members know he had reached out to contacts at the health departments for recruitment.  The Recipient is still awaiting the final Part A award, although the Recipient was assured that we will be receiving the full award by the end of May. It is assumed that the total amount will be approximately 10.5 million dollars. Aubrey also stated that he attended the Patient Care Prevention Planning Group (PCPPG) meeting on April 18 and 19, 2018 serving as the Part A representative for the state of Florida. This role will last for about 2 years.  There will be an updated policy and procedures manual for Quality Assurance and will be posted on the Hillsborough County Board of County Commissioners (HCBOCC) website when completed.  The Lead Agency, represented by Floyd Egner, reported that all Part B contracts, for the Ryan White fiscal year ended March 31, 2018 and are being closed out with 99.94 percent expended, with only 1,020 dollars remaining unspent, from a total of 1,701,916 dollars. A year-end report will be reviewed in RPARC next week and will be presented to the Council in June.  .The next Care Council meeting is Wednesday, June 6th at the Children’s Board of Hillsborough County. |
| **MEMBERSHIP REPORT** | Staff presented on the current number and demographics of Care Council members. There are 22 current members and 36% are PLWHA. Recruitment should focus on attracting more men, Blacks, Hispanics, people in their 20’s, 40’s, and 50’s, and representatives from Hernando, Manatee, and Pinellas counties. There is one open HRSA mandated seat, which is State Medicaid Agency. |
| **MEMBERSHIP APPLICATION** | The committee scored and voted on one new membership application and one member renewal.  **Application numbers 518-1 and 518-2 were approved (M: Freeman-Foster, S: Lluberes).** |
| **BYLAW REVIEW** | Members reviewed changes made to the bylaws during the last committee meeting and proposed additional changes. A final version of the bylaws will be presented at the next meeting for voting. The bylaws will then be presented to the Care Council. |
| **COMMUNITY CONCERNS/ ANNOUCEMENTS** | St. Pete Pride is June 23rd. EPIC will be doing testing and will have a float in the parade.  Members discussed the date for the next member orientation. The next orientation will be after the August Care Council meeting. |
| **ADJOURNMENT** | With no further business to come before the committee, the meeting was adjourned at 11:49 AM. |