WEST CENTRAL FLORIDA RYAN WHITE CARE COUNCIL

**MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE**

**THE CHILDREN’S BOARD OF HILLSBOROUGH COUNTY**

**MONDAY, OCTOBER 15, 2018**

# 11:00 A.M. – 12:30 P.M.

# MINUTES

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| CALL TO ORDER | The meeting was called to order by Tonicia Freeman-Foster, Chair, at 11:01 AM. |
| ATTENDANCE | Members Present: Tonicia Freeman-Foster, Jeffrey Lluberes  Members Absent: None  Guests Present: Kamaria Laffrey  Recipient Staff Present: None  Lead Agency Staff Present: None  Health Council Staff Present: Katie Scussel |
| CHANGES TO AGENDA | There were no changes to the agenda. |
| ADOPTION OF MINUTES | **The minutes from September 17, 2018 were approved (M: Freeman-Foster, S: Lluberes).** |
| CARE COUNCIL REPORT | Recipient, Aubrey Arnold, informed Care Council members that the procurement Request for Applications (RFA) was released mid-September. Three services are up for bid: Hernando County ambulatory, quality management (QM), and Planning Council Support. The deadline for submission is November 13, 2018. The scoring will take place on November 27, 2018 at the Children’s Board of Hillsborough County. The award announcement will be released on November 29, 2018. The pre-bid conference has already been held and was well attended.  Two presentations were accepted for the Ryan White conference held in December. Preparation for the presentations is running smoothly and they will soon be ready to submit their final product. This is the very first time that the Tampa/St.Petersburg Eligible Metropolitan Area (EMA) will be presented at a national level.  The Part A application was submitted September 14, 2018 ahead of schedule. The total grant award announcement will take place in February or mid-March. Part A does not anticipate budget cuts for this upcoming year. Carryover funds in the amount of $156,000 have been approved to be invested in direct care services. Recommendations will go to RPARC.  On-site monitoring for providers are currently being conducted and will continue through February. The monitoring will ensure that providers are consistent with federal standards and state requirements.  Planning is currently underway for World AIDS Day, December 1, 2018. PCHD is planning an event on November 30, 2018 for the occasion. HIV Testing will be available at all PCHD locations. Location and time are to be decided at this time.  Contract monitoring is about half way complete with very few serious problems found. Contracts are currently on track and look to be headed towards 100% spend-out.  Two new members were voted in as members of the Care Council and the Part B expenditure report was reviewed. In addition the revisions to the bylaws were adopted by the Care Council. |
| **MEMBERSHIP REPORT** | Staff presented on the current number and demographics of Care Council members. There are 24 current members and 46% are PLWHA. Recruitment should focus on attracting more men, Hispanics, and representatives from Manatee and Pinellas counties. There is one open HRSA mandated seat, which is State Medicaid Agency. |
| **MEMBERSHIP APPLICATION** | The committee scored and voted on two new member applications.  **Application numbers 1018-1 and 1018-2 were approved (M: Freeman-Foster, S: Lluberes).** |
| **COMMITTEE WORK PLAN, 2018-2019** | The committee reviewed the changes made to the 2018-2019 work plan. The committee decided to change the date of the member survey to fall 2019.  **The committee voted to adopt the work plan for 2018-2019 with the above change (M: Freeman-Foster; S: Lluberes).** |
| **NEW MEMBER ORIENTATION AND FALL LEADERSHIP TRAINING** | Members discussed the next new member orientation. Orientation will be held after the next Care Council meeting on November 7th. Staff will follow up with new members to make sure they will be in attendance.  The committee discussed the next leadership training, which will take place during the December Care Council meeting. A representative from Operate PAR, Inc. will be giving a training on the response to the opioid crisis. Staff has also been in touch with Aubrey Arnold about having an attorney with Hillsborough County deliver a short training on the Sunshine Law on this date. Staff will follow up with committee members when the date is finalized. |
| **COMMUNITY CONCERNS/ ANNOUCEMENTS** | The Florida HIV Justice Coalition will be presenting their findings on data collected on the effects of HIV criminalization laws in Florida. The presentation will be October 18th from 10:00 AM to 12:00 PM at the John F. Germany Public Library. |
| **ADJOURNMENT** | With no further business to come before the committee, the meeting was adjourned at 11:27 AM. |