WEST CENTRAL FLORIDA RYAN WHITE CARE COUNCIL

**MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE**

**CHILDREN’S BOARD OF HILLSBOROUGH COUNTY**

**MONDAY, FEBRUARY 18, 2019**

# 11:00 A.M. – 12:30 P.M.

# MINUTES

|  |  |
| --- | --- |
| CALL TO ORDER | The meeting was called to order by Tonicia Freeman-Foster, Chair, at 11:03 AM. |
| ATTENDANCE | Members Present: Tonicia Freeman-Foster, Charlie Hughes, Jeffrey Lluberes  Members Absent: None  Guests Present: None  Recipient Staff Present: None  Lead Agency Staff Present: None  Health Council Staff Present: Katie Scussel |
| CHANGES TO AGENDA | There were no changes to the agenda. |
| ADOPTION OF MINUTES | **The minutes from December 17, 2018 were approved (M: Hughes, S: Lluberes).** |
| CARE COUNCIL REPORT | The Care Council met on February 6, 2019 at Lee Davis Community Center. Aubrey Arnold announced that Part A has received a full notice of grant award with a $79,000 increase in the budget, bringing the total award to approximately 10.3 million dollars.  Part A applied for a health information and capacity building grant on January 24, 2019. This grant award is for $100,000 with the potential for renewal, for a total of $200,000. If awarded, this money will be used to expand e2Hillsborough in order to expand the database’s utility function in order to extract information from electronic medical records to be populated into e2Hillsborough.  The Hillsborough County Health Care Plan (HCHCP) has eliminated the “3 strikes” rule from the plan, allowing individuals with more than three felonies to apply for the plan. HCHCP has also approved an increase in the maximum income to 138% above the federal poverty line.  Lead Agency staff, Darius Lightsey, informed members that the mandatory Part A and Part B medical case management (MCM) training on January 29, 2019 at the Children’s Board of Hillsborough County was a great success.  The sad news of the passing of Shelley Taylor-Donahue (former HAP-C for Pinellas CHD) was announced to Care Council members.. The Lead Agency informed members that new Part B State guidelines will be named after her.  Member, Nolan Finn, reported that at the Patient Care Prevention Planning Group (PCPPG) meeting Laura Reeves stated that Housing Opportunities for People with AIDS (HOPWA) money is being underutilized and five Florida counties had to have money redirected. HOPWA staff and Care Council member, Kayon Henderson, told members that HOPWA funds are difficult to spend down and are currently offering an increase in funding to all providers. Three year contracts are offered to be strategic in dispersing funds, however no new providers have applied for funding.  David Cavalleri presented the final Assessment of the Administrative Mechanism (AAM) report to members and told members that the Recipient received high marks for all parts.  Finally, members reviewed the Part B Expenditure Report and inquired about overspending in some categories and were assured that General Revenue funds will be used to offset excess funding needs. |
| **MEMBERSHIP REPORT** | Staff presented on the current number and demographics of Care Council members. There are 23 current members and 43% are PLWHA. Recruitment should focus on attracting more men, Hispanics, and representatives from Manatee and Pinellas counties. There is one open HRSA mandated seat, which is State Medicaid Agency. |
| **MEMBERSHIP APPLICATION** | Members reviewed application number 219-1. Members feel that while the applicant seems like a good candidate, he seemed uncertain about the purpose of the Care Council and its role in the planning process. The applicant attended the February Care Council meeting and was confused by it and said he felt unsure how he could contribute. Members would like to see the applicant attend a few more meetings to become better acquainted with the Care Council before deciding if he would like to pursue membership. Staff will reach out to the applicant to see if he has any questions or would like anymore information going forward. |
| **ORIENTATION MATERIALS** | Members reviewed the New Member Orientation PowerPoint and made suggestions for changes. The new PowerPoint will be more streamlined, eliminating some of the background information on the Ryan White Program and adding more information on Ryan White services in our local area and how a typical Care Council meeting runs. Staff will make the changes to the PowerPoint and bring them to the next Membership Committee meeting for review. |
| **COMMUNITY CONCERNS/ ANNOUCEMENTS** | Chair, Tonicia Freeman-Foster, announced that she will not be at the March Care Council meeting and asked that Charlie Hughes give the Membership Committee report. |
| **ADJOURNMENT** | With no further business to come before the committee, the meeting was adjourned at 12:15 PM. |