WEST CENTRAL FLORIDA RYAN WHITE CARE COUNCIL

**MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE**

**CHILDREN’S BOARD OF HILLSBOROUGH COUNTY**

**MONDAY, MAY 20, 2019**

# 11:00 A.M. – 12:30 P.M.

# MINUTES

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| CALL TO ORDER | The meeting was called to order by Tonicia Freeman-Foster, Chair, at 11:03 AM. |
| ATTENDANCE | Members Present: Tonicia Freeman-Foster, Charlie Hughes, Jeffrey Lluberes  Members Absent: None  Guests Present: Kamaria Laffrey  Recipient Staff Present: None  Lead Agency Staff Present: None  Health Council Staff Present: Katie Scussel |
| CHANGES TO AGENDA | There were no changes to the agenda. |
| ADOPTION OF MINUTES | **The minutes from April 15, 2019 were approved (M: Hughes, S: Lluberes).** |
| CARE COUNCIL REPORT | The Care Council met on May 1, 2019. A Standards, Issues, and Operations Committee (SIOC) meeting was held prior to the meeting and was led by Health Resources and Services Administration (HRSA) staff. Members present reported that the discussions held during this meeting were overall positive and insightful. HRSA staff was present during the Care Council meeting as part of the West Central Florida Ryan White Care Council comprehensive site visit.  Recipient, Aubrey Arnold, informed Care Council members that Hillsborough County will be among one of the first Florida counties to begin a clean needle exchange program. This news was received with applause by Care Council members. He went on to remind members that the Statewide Anonymous Needs Assessment will be released soon, for 8 weeks, and asked members to do their best to assist with the distribution of these surveys once released.  The Membership Committee presented one new member application and one Member term renewal. Both applications, however, were tabled due to lack of attendance.  Floyd Egner, of the Lead Agency, reported that Part B ended their funding year at about 98% spent.  The Women, Infants, Children, Youth and Families (WICY&F) committee announced that their Spring Mother’s Day event will be held on May 15, 2019 at the St. Petersburg Metro Inclusive Health location from 11:00am – 1:00pm.  Planning Council Support Staff reviewed bylaws pertinent to Chair and Vice-Chair elections and took nominations at that time. Nolan Finn and Charlie Hughes were nominated for Chair and Kamaria Laffrey was nominated for Vice-Chair.  The next Care Council meeting will be held on June 5, 2019 at the The Children’s Board of Hillsborough County from 1:30pm – 3:00pm. |
| **MEMBERSHIP REPORT** | Staff presented on the current number and demographics of Care Council members. There are 20 current members and 40% are PLWHA. Recruitment should focus on attracting more men, Hispanics, and representatives from Manatee and Pinellas counties. There is one open HRSA mandated seat, which is State Medicaid Agency.  Members discussed strategies to retain new members. Members have noticed a pattern when new members join and are interested in doing advocacy work, they tend to quickly become discouraged and leave when they find that the work of the Care Council does not feel meaningful to them. Members discussed strategies to prevent these issues in the future. Members discussed taking the time during interviews to fully explain the purpose of the Care Council and to direct new applications towards the committees they may be most interested in.  Members discussed having an open house meeting in August for potential new Care Council recruits. Members will discuss the open house further at the next meeting. |
| **NEW MEMBER APPLICATION** | Members reviewed and scored one new membership application.  **Members voted to approve application #519-1 (M: Hughes, S: Lluberes).** |
| **MEMBER REMOVAL** | Members reviewed the attendance records of three current Care Council members.  **Members voted to recommend three Care Council members for removal due to non-attendance (M: Hughes, S: Lluberes).**  Staff will follow up with these members to thank them for their time serving the Care Council and to let them know they are welcome to apply for membership again if their circumstances change. |
| **SPRING LEADERSHIP TRAINING** | Members discussed the next Leadership Training, which will follow the June Care Council Meeting. The training will cover compassion fatigue and self care. Members were unable to find a guest speaker for this training so will be facilitating the training themselves. Chair Tonicia Freeman-Foster volunteered to put together materials for the training. Charlie Hughes referenced a training on de-escalation from the University of Miami. This resource will be shared with committee members. |
| **BYLAW REVIEW** | Members reviewed the Care Council bylaws. Members agreed to change all mentioned of “HIV disease” to “HIV.” Members also agreed to change the word “infected” to “impacted” or “people living with HIV.” These changes reflect efforts to use People First Language and to eliminate stigmatizing language. Members suggested additional changes to clarify interview procedures and attendance requirements for committee membership. Members will review changes at the next meeting. |
| **COMMUNITY CONCERNS/ ANNOUCEMENTS** | There were no community concerns or announcements. |
| **ADJOURNMENT** | With no further business to come before the committee, the meeting was adjourned at 12:32 AM. |