WEST CENTRAL FLORIDA RYAN WHITE CARE COUNCIL

**MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE**

**CHILDREN’S BOARD OF HILLSBOROUGH COUNTY**

**MONDAY, NOVEMBER 21, 2019**

# 11:00 A.M. – 12:30 P.M.

# MINUTES

|  |  |
| --- | --- |
| CALL TO ORDER | The meeting was called to order by Tonicia Freeman-Foster, Chair, at 1:07 PM. |
| ATTENDANCE | Members Present: Tonicia Freeman-Foster, Jeffrey Lluberes  Members Absent: None  Guests Present: None  Recipient Staff Present: None  Lead Agency Staff Present: None  Health Council Staff Present: Katie Scussel |
| CHANGES TO AGENDA | The scoring of a membership application was added to the agenda. |
| ADOPTION OF MINUTES | **The minutes from October 21, 2019 were approved (M: Freeman-Foster, S: Lluberes).** |
| CARE COUNCIL REPORT | Care Council met on November 6, 2019 at the Children’s Board of Hillsborough County. Actions items included one new member application, a final vote on the updated bylaws, and Part A Reallocation Recommendations.  The Recipient shared that the Ending the Epidemic (EtE) grant application was submitted October 14, 2019. $4 million was requested, on an annual basis, for a possible total of 5 years. Part A plans to use these funds to improve the EMA’s current infrastructure and expand Health Education and Risk Reduction (HERR), housing, early intervention services (EIS), the Minority AIDS Initiative (MAI), and transportation services. This grant will run March-February, for five years, and there are no reporting requirements related to the Care Council. They expect that grant funding will be distributed incrementally throughout each funding year.  AIDS drug assistance program (ADAP)’s premium plus plans are being heavily promoted by Broward County at this time. The Recipient, Aubrey Arnold, mentioned that restrictions based on income and additional health plans will be a barrier for insurance enrollment, but for residents in Hillsborough County, the Hillsborough Health Care Plan will be available. The Board of County Commissioners (BOCC) will host an open house on November 16, 2019 at the Lee Davis Neighborhood Services Center, located at 3402 N 22nd St, Tampa, FL 33605, from 10:00 A.M. – 1:00 p.m. HIV and Hepatitis C screening will be available during that time.  Part B monitoring is in progress through March.  Lead Agency staff, Darius Lightsey, announced that Pinellas County EtE planning will begin on December 5, 2019 and invitations for this initial meeting are expected to be sent out soon. The implementation portion of the EtE planning is due December 1, 2019.  The Membership Committee presented the Care Council’s current mission and vision statements for members to review in anticipation of their winter leadership retreat in December. They will be working on revising both at that time.  The Resource Prioritization and Allocation Recommendations (RPARC) Committee presented Part A reallocation recommendations, which were approved by the Care Council. Expenditures were presented and reviewed as an informational item.  The Health Services Advisory Committee (HSAC) voted to open the Ryan White formulary for birth control as one of the two Title X funded agencies forfeited their funding due to political barriers. Care Council members voted and approved this recommendation.  The Planning and Evaluation (P&E) Committee shared their plan of attack for revisions to the Minimum Standards of Care (MSOC); the timeline for these revisions will be planned at their December meeting.  The Women, Infants, Children, Youth, and Families (WICY&F) Committee announced their Fall event that will be held on November 20, 2019 at Metro Inclusive Health’s Ybor location. An attorney will attend to present information on living wills and surrogates.  Members were informed that David Cavalleri, the quality management (QM) consultant, sent out a survey to all Council and related committee members and all are expected to respond.  Finally, Chairs announced that the Care Council will not meet in January and will begin their 2020 meetings in February.  A new member orientation was held upon adjournment of the Care Council meeting. |
| **MEMBERSHIP REPORT** | Staff presented on the current number and demographics of Care Council members. There are 20 members and 50% are PLWHA. The number of unaligned consumers is 35%. Recruitment should focus on attracting more men, individuals in the 20-29 and 60+ age ranges, and representatives from Manatee, Pinellas, and Hernando counties. There are two open HRSA mandated seats: State Medicaid Agency and Local Public Health Agencies. |
| **MEMBER ENGAGEMENT SURVEY RESULTS/CARE COUNCIL LEADERSHIP TRAINING** | Tonicia Freeman-Foster presented a draft PowerPoint presentation summarizing the results of the member engagement survey. A final version will be presented to Care Council during the leadership training in December. Overall, the survey showed that members felt comfortable participating in meetings and felt like the work of the Care Council is meaningful. There were higher reported levels of participation in the subcommittee meetings.  Some suggestions made in the comments included doing member highlights on the Care Council Facebook page again and having a set deadline each month for people to submit items for the InfoShare. Up until now, staff has sent on InfoShare emails only when items are received. Staff Katie Scussel agreed to plan out specific days that the InfoShare will be sent out each month so members know when to send in items. |
| **COMMUNITY CONCERNS/ ANNOUCEMENTS** | There were no community concerns or announcements.  Members discussed whether to cancel the December committee meeting, as there are currently no action items on the agenda. Members decided to keep the meeting scheduled if any new member applications are received within the next two weeks and otherwise to cancel it.  The committee does not meet in January because the meeting date falls on Martin Luther King, Jr. Day. |
| **ADJOURNMENT** | With no further business to come before the committee, the meeting was adjourned at 1:45 PM. |