WEST CENTRAL FLORIDA RYAN WHITE CARE COUNCIL

**MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE**

**CHILDREN’S BOARD OF HILLSBOROUGH COUNTY**

**MONDAY, FEBRUARY 17, 2020**

# 11:00 A.M. – 12:30 P.M.

# MINUTES

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| CALL TO ORDER | The meeting was called to order by Tonicia Freeman-Foster, Chair, at 11:01 AM. |
| ATTENDANCE | Members Present: Tonicia Freeman-Foster, Jeffrey Lluberes  Members Absent: None  Guests Present: None  Recipient Staff Present: None  Lead Agency Staff Present: None  Health Council Staff Present: Katie Scussel |
| CHANGES TO AGENDA | There were no changes to the agenda. |
| ADOPTION OF MINUTES | **The minutes from November 21, 2019 were approved (M: Freeman-Foster, S: Lluberes).** |
| CARE COUNCIL REPORT | The Care Council met on February 5, 2020 at the Children’s Board of Hillsborough County. Actions items included the approval of the 2019-2020 Service Priorities and the addition of Narcan (Naloxone) to the Ryan White Formulary without restriction, cap, or limit.  The Part A Recipient, Aubrey Arnold, announced that Part A received a partial award of $2,088.452 for the 2020-2021 grant year. The remainder of the award is expected in March. All service contracts for the 2020-2021 grant year have been routed to the Hillsborough County Board of County Commissioners and contract renewals will begin in March. The Tampa/St. Petersburg Eligible Metropolitan Area (EMA) applied Ending the HIV Epidemic (EtHE) funds in the amount of $4.1 million, the ceiling amount for our area. Notice of an award is expected in March. Much work is to be expected as the initiative programming ramps up due to the need to build infrastructure and support. The majority of these EtHE funds will be used to support linkage to care and other programs that address determinants of health in order to best meet the needs of vulnerable populations  Part B Lead Agency staff Floyd Egner announced that Part B contracts will expire on March 13, 2020 and all are to be renewed on the current terms for an additional year. This will be the last renewal before a Request for Proposals (RFP) is issued. The RFP is tentatively scheduled for release in the fall, but the timetable has not yet been determined.  Dr. Levy-Clarke, an ophthalmologist with the iExam Foundation gave a presentation to Care Council members on manifestations of HIV in the eyes. Dr. Levy-Clarke is exploring avenues to provide eye exams for people living with HIV in the future.  Guests from Health and Human Services (HHS) gave a presentation on the Ready, Set, PrEP initiative. Ready, Set, PrEP is a federal initiative to help individuals at risk for HIV without prescription drug coverage access PrEP.  Quality Management consultalt David Cavalleri presented on the 2018-2019 Assessment of the Administrative Mechanism (AAM). The AAM is required, by HRSA, for all Part A funded jurisdictions to determine how effectively the program is administered. |
| **MEMBERSHIP REPORT** | Staff presented on the current number and demographics of Care Council members. One member recently resigned because he was approaching the end of his second term and had a change in his work schedule that made him unable to attend meetings on Wednesdays. He is continuing to serve on the Women, Infants, Children, Youth and Families Committee.  There are 19 members and 45% are PLWHA. The number of unaligned consumers is 32%. Recruitment should focus on attracting unaligned consumers as well as more men, individuals in the 20-29 and 60+ age ranges, and representatives from Manatee, Pinellas, and Hernando counties. There is one open HRSA mandated seats, which is State Medicaid Agency. The Local Public Health Agency seat, which was previously open, was filled with the most recent approval of an application. |
| **CARE COUNCIL MISSION & VISIONS STATEMENTS** | Members reviewed the Mission and Visions Statements. The following are the current Mission and Vision statements:  **Mission Statement**  We are a planning body that assesses needs, plans, allocates resources, and evaluates HIV/AIDS services to improve the lives of those infected and affected.  **Vision Statement**  We assure a quality, cost-effective, accessible, culturally competent, comprehensive continuum of care for all HIV infected and affected populations. We:  • Expand and increase collaboration among stakeholders.  • Support the reduction of the spread of HIV/AIDS through early intervention and prevention efforts.  • Involve PLWH who represent the diverse populations we serve.  Members reviewed the edits to the statements that were discussed during the Winter Leadership Retreat and made the following suggestions:  **Mission Statement**  The mission of the West Central Florida Ryan White Care Council is to manage a high quality, cost-effective, easily accessible, culturally responsive, and comprehensive continuum of care that improves the lives of all individuals living with and impacted by HIV.  **Vision Statement**  A community where all persons living with and vulnerable to HIV have access to the resources and support necessary to lead healthy lives.  **Members voted to approve the changes to the Mission and Vision Statements (M: Freeman-Foster, S: Lluberes).** |
| **MEMBER REMOVALS** | Members reviewed the Care Council attendance records. Sebastian Osorio joined the Care Council in June 2019 and has not attended any meetings since his first meeting. Ashunte Coleman joined the Care Council in August 2019 and has not attended any meetings since her first meeting. Staff made multiple attempts to reach both members by email and phone and received no response.  **Members voted to remove Sebastian Osorio and Ashunte Coleman from the Care Council (M: Freeman-Foster, S: Lluberes).**  Staff will make a final attempt to contact both members to let them know that they are up for removal. They will have the opportunity to attend the next Care Council meeting, if interested, to state their case before the Care Council votes on their removal. |
| **COMMUNITY CONCERNS/ ANNOUCEMENTS** | The Community Advisory Committee (CAC) has not met quorum since June and has been unable to vote on new co-chairs, the meeting time, location, and date, and changes to the workplan. The Care Council Chair and Vice Chair may decide to call for a Standards, Issues, and Operations Committee (SIOC) meeting soon discuss the attendance issues in CAC and what to do moving forward.  Tampa Pride will be on March 28th in Ybor. EPIC will be offering free testing through the event.  Staff explained the new procedures for Membership application. The application is now only available in PDF format and must either be mailed, faxed, or given to staff in person. Applicants can access the application through the website or staff will provide copies at all Care Council and committee meetings.  The committee discussed whether to cancel the March meeting and decided they will cancel it if there are no action items on the agenda. |
| **ADJOURNMENT** | With no further business to come before the committee, the meeting was adjourned at 11:38 AM. |