# WEST CENTRAL FLORIDA RYAN WHITE CARE COUNCIL COMMUNITY ADVISORY COMMITTEE

**GOTO WEBINAR**

**THURSDAY, MAY 28, 2020**

**1:30 P.M. – 3:00P.M.**

# MINUTES

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| CALL TO ORDER | The meeting was called to order at 1:36 PM by Kamaria Laffrey, Co-Chair. |
| ATTENDANCE | Members Present: Kamaria Laffrey  Members Absent: Vincent Kaborycha, Antonio Miles, Hope Sharon Proell  Guests Present: Michael Alonso, Shaquira Robinson, Allison Rapp  Recipient Staff Present: None  Lead Agency Staff Present: None  Health Councils Staff Present: Katie Scussel |
| CHANGES TO AGENDA | There were no changes to the agenda. |
| ADOPTION OF THE MINUTES | The minutes for February 27, 2020 were tabled as the committee did not have quorum. |
| CARE COUNCIL REPORT | The Care Council met on Wednesday, May 6, 2020 through GoTo Webinar and had quorum. Action items included the approval of the new Care Council Mission and Vision statements, the 2019 Care Continuum Report, and the 2019-2020 Epidemiology Report. The Resource Prioritization and Allocations Recommendations Committee also presented the Part A Expenditure Report as an informational item.  As part of the emergency declarations for the state of Florida related to the COVID-19 pandemic, Governor Desantis has lifted the requirements for public meetings to have an in person quorum. All Care Council and committee meetings will be through GoTo Webinar until further notice. The next Care Council meeting will be on Wednesday, June 3, 2020 through GoTo Webinar. |
| **MOMENT OF INSPIRATION** | Co-Chair Kamaria Laffrey stated that she was checking in with everyone and how they're doing during this time. Kamaria said she was inspired by folks pushing forward under the circumstances and continuing to show up for the work they do in this field. Members and guests shared how their work has changed due to COVID-19. Due to social distancing guidelines, there are less opportunities to engage with people directly in the community however there are more opportunities to reach people online.  Members and guests discussed the new opportunities available for people to join meetings virtually, giving more access to people who have a hard time making it to meetings. Members and guests talked about strategies to engage people online. Kamaria suggested not just extended invitations to meetings but also taking the time to make sure people have access to the technology that they need to join. She also emphasized the need to remind people that their privacy will be respected. Members and guests discussed possible fatigue people may be experiencing due to so many online meetings and webinars. Members emphasized the need to not always make everything about COVID-19, to offer other resources and social support outside of information about COVID so people don’t get overwhelmed. |
| **2019-2020 COMMITTEE WORK PLAN** | Members discussed the committee work plan. The work plan requires the committee to review the results of the Ryan White Client Satisfaction Survey. Members feel this survey only reflects clients who are happy with the services and does not reflect the voices of people who have fallen out of care. The committee would like to find a way to hear from those people so that they can gauge why people are falling out of care and how to help re-engage them. The Anonymous Needs Survey is designed to hear from people who may be out of care but this survey is run by the state and only happens every three years.  Members and guests want to add more action steps to the work plan, particularly sections C and D, in order to do more to engage community members, learn what their needs are, and get them involved in the committee and the Care Council. Kamaria suggested sending out polls through Facebook. The committee could ask questions such as, “Have you ever attended a CAC meeting?” and get feedback on meetings. Members were not sure whether or not these polls could be anonymous if done through Facebook.  Changes to the work plan were tabled because the committee did not have quorum. |
| **CLIENT/ COMMUNITY INPUT** | Members and guests noted the low response rate of the Client Satisfaction Survey. In the report, David Cavalleri explained that the low response rate could be partially explained by the collection period coinciding with the Anonymous Needs Survey. Members wondered what other factors may be contributing to people not taking this survey. Staff also stated that she was unaware what the future of this survey would be now that so many services are provided through telehealth rather than in person and the survey is a paper survey. Members requested hearing more information from David and staff stated she would invite him to attend the next CAC meeting. |
| ANNOUNCEMENTS | Allison Rapp noted that she is putting together focus groups for the Hillsborough Ending the HIV Epidemic plan. To participate in the focus groups, you must live in Hillsborough County. She is especially looking for participants who are youth, Latinx, LGBTQ+, business and faither leaders, and people with lived experience with substance abuse and mental health services. Participants will get $20 gift cards as compensation. More information will be sent out in the next InfoShare.  Kamaria remined everyone to take care of themselves and thanked them for rising up to do this work in HIV. |
| ADJOURNMENT | There being no further business to come before the committee, the meeting was adjourned at 2:52 PM. |