# WEST CENTRAL FLORIDA RYAN WHITE CARE COUNCIL COMMUNITY ADVISORY COMMITTEE

**GOTO WEBINAR**

**THURSDAY, JUNE 25, 2020**

**1:30 P.M. – 3:00P.M.**

# MINUTES

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| CALL TO ORDER | The meeting was called to order at 1:40 PM by Kamaria Laffrey, Co-Chair. |
| ATTENDANCE | Members Present: Mike Alonso, Kamaria Laffrey, Antonio Miles  Members Absent: Vincent Kaborycha  Guests Present: David Cavalleri, Allison Rapp, Shaquira Robinson  Recipient Staff Present: None  Lead Agency Staff Present: None  Health Councils Staff Present: Naomi Ardjomand-Kermani, Katie Scussel |
| CHANGES TO AGENDA | There were no changes to the agenda. |
| ADOPTION OF THE MINUTES | **The minutes for February 27, 2020 and May 28, 2020 were approved (M: Miles, S: Laffrey)**. |
| CARE COUNCIL REPORT | The Care Council met on Wednesday, June 3, 2020 through GoTo Webinar and had quorum. There was one action item approved: the Part A Additional Allocation Recommendations.  Aubrey Arnold reported that the Part A Recipient’s office is now operating under 4 different HIV grants through Health Resources and Services Administration (HRSA). The Part A award was received in early April in the amount of $10,484,379, a little over 1% increase from last year. An additional grant was received through the 2020 Coronavirus Aid, Relief and Economic Security (CARES) Act which came unexpectedly on April 15. A total of $557,000 in COVID funding was received for the Tampa/St. Petersburg Eligible Metropolitan Area (EMA) and is being used by service providers for costs related to COVID-19. The Recipients office also continues to manage funding from the Ending the HIV Epidemic initiative and an additional capacity building and technical assistance grant.  The Lead Agency has recently lost three long term staff members and therefore has been understaffed and has a lot of things in flux. Yashika Everhart was recently hired to fill Floyd Egner’s former position as grants manager.  The Community Advisory Committee reported that they reviewed the results of the client satisfaction survey and although the response rate was low, those received were overall positive.  In addition to the Part A Additional Allocations, the Resource Prioritization and Allocations Recommendations Committee also presented the Part A Final Expenditure Report as an informational item.  Care Council Chair and RPARC Co-Chair, Nolan Finn, updated the Council on the Spring Florida Comprehensive Planning Network (FCPN) meeting. This two-day meeting was held over Zoom, with over 138 participants on the call. Laura Reeves, from the HIV/AIDS section at the State, went over the budget and she made known that Florida’s Part B has been awarded $1.5 million from the Coronavirus Aid, Relief, and Economic Security (CARES) Act funding. |
| **MOMENT OF INSPIRATION** | Kamaria Laffrey, Chair, noted that she continues to be inspired by the ways people are pushing forward and adapting under the circumstances of the pandemic. She highlighted some virtual Pride events that people have hosted since in person Pride celebration have been cancelled. Antonio Miles reminded everyone to check in on their loved ones because you don’t know who may be really struggling right now with the impacts of the pandemic. Mike Alonso added that he has been impressed with the ways that people are still finding ways to be together and connect with others and mentioned EPIC’s drive-in movie night as an example. Allison Rapp added that one positive from these times has been the creativity that people have showed in adapting and balancing everything going on. |
| **RYAN WHITE CLIENT SATISFACTION SURVEY** | Quality Management Consultant, David Cavalleri, discussed the low response rate of the Client Satisfaction Survey and some new strategies he had discussed with the Recipient to keep the survey going. The survey is now available virtually through Survey Monkey in English and Spanish, since so many services are now being offered through telehealth. The survey link has been distributed to all providers and they have also received reminders.  David said he has continued to be disappointed by the low response rate of this survey. Some providers did not hand in any completed surveys over the last collection period. Members and guests discussed strategies to increase participation, asking if it would be feasible for providers to send a reminder as part of their electronic appointment reminders. |
| **2019-2020 COMMITTEE WORK PLAN** | Members discussed making changes to the work plan to increase engagement and participation. Members would like to continue having some kind of virtual option for the meeting, even when we go back to having in person meetings, as a way to increase accessibility and hear from more of the community. Members were unsure how to incorporate this idea into the work plan as things are so uncertain right now. Members also wanted to have something in the workplan to ensure that there is appropriate follow up for issues raised in the meetings. After discussion, members decided to keep the work plan as is for the time being but to continue to discuss how they would like it to be changed so that the committee can be ready to make more significant changes when it is revised again in September.  **Members voted to approve the 2019-2020 Committee Work Plan with no new changes (M: Laffrey, S: Alonso).** |
| **CLIENT/ COMMUNITY INPUT** | Allison Rapp announced that she is still working on setting up focus groups for the Hillsborough Ending the Epidemic plan. She has lost many people to follow up, having them pre-register for a focus group and then not show up. She is offering incentives to anyone willing to participate and is working with the local service providers. |
| ANNOUNCEMENTS | There were no further annoucements. |
| ADJOURNMENT | There being no further business to come before the committee, the meeting was adjourned at 2:44 PM. |