**WEST CENTRAL FLORIDA RYAN WHITE CARE COUNCIL  
WOMEN, INFANT, CHILDREN, YOUTH AND FAMILIES COMMITTEE**

**GOTO WEBINAR**

**THURSDAY, OCTOBER 22, 2020**

**10:00 A.M. – 11:30 A.M.**

# MINUTES

|  |  |
| --- | --- |
| CALL TO ORDER | The meeting was called to order by Holly Beaver, Chair, at 10:07 AM. |
| ATTENDANCE | Members Present: Holly Beaver, Brandee Butler, Alex Cario, Lisa Conder, Deniz Curler, Paula Delgado, Mary Frances Jones, Marylin Merida, Sheila Ruck, Barbara Szelag  Members Absent: Kamaria Laffrey, Michelle McKinney, Bernard Washington  Guests Present: None  Recipient Staff Present: None  Lead Agency Staff Present: None  Health Council Staff Present: Katie Scussel |
| CHANGES TO AGENDA | There were no changes to the agenda. |
| **ADOPTION OF MINUTES** | **The minutes for August 27, 2020 were approved (M: Jones, S: Szelag).** |
| **CARE COUNCIL REPORT** | |  | | --- | | The Care Council met on October 7, 2020 on GoTo Webinar. At this time, the Governor’s order allowing public meetings to be held virtually is set to expire on October 31st and is not expected to be renewed. The Care Council is expected to return to in-person meetings within the next few months. Committees that do not have business to vote on should still be able to meet virtually.  The Part A office is currently managing four different grants, including the regular Part A grant, a capacity building grant, Ending the HIV Epidemic funds, and relief funds from the Coronavirus Aid, Relief, and Economic Security (CARES) Act.  The Care Council voted on the term renewals of two members. They also held an election for the new Vice Chair, electing E.S. Myles.  The next Care Council meeting will be on Wednesday, November 4, 2020. | |
| **MOMENT OF INSPIRATION** | Holly Beaver, Chair, began the moment of inspiration by acknowledging the upcoming presidential election and reminded everyone to keep encouraging people to go out and vote.  Brandee Butler shared that she had a client who helped a friend of a friend get into case management. Brandee shared that she was inspired because this client is very sensitive about her HIV status and that it took courage for her to reach out and help her friend. |
| **VIRTUAL EVENT RECAP** | Members discussed the virtual event that the committee held in September. There was only one client in attendance, which was disappointing. Holly noted that there was feedback that 3:15 PM was not a convenient time for clients. Members also recognized that the flyer was sent out too late to effectively invite people.  Members enjoyed the presentation from the mental health counselor and acknowledged Michelle McKinney for providing jewelry as prizes.  The committee discussed holding another virtual event in the spring and offering a call-in option so that participants don’t have to use Zoom. |
| MEETING DATE/TIME/LOCATION | Members discussed the committee meeting date, time, and location. There is still uncertainty about when the committee will resume meeting in-person again. The meetings in November and December fall on holidays, so the committee will not meet again until January. |
| ELECTION OF COMMITTEE CHAIR AND CO-CHAIR | Staff explained the requirements for committee Chair and Co-Chair and their responsibilities. Mary Jones nominated Brandee Butler as Co-Chair. Brandee accepted the nomination. Members decided to table the vote on Chair for a future meeting, as there were no Care Council members present at the meeting.  **Brandee Butler was voted as Co-Chair and Holly will remain as Chair until the next election can take place (M: Jones, S: Beaver).** |
| COMMITTEE WORK PLAN | Members reviewed the committee work plan and made changes to the events section to reflect the change to hosting virtual events for the time being.  **Members voted to approve the 2020-2021 Committee Work Plan (M: Szelag, S: Beaver).** |
| WOMEN/ YOUTH/ CONCERNS/ UPDATES | There were no women or youth concerns or updates. |
| **COMMUNITY CONCERNS/ ANNOUNCEMENTS** | Brandee announced that she has a resource in St. Pete for helping people get bikes if any clients are in need. Brandee shared the link in the chat. |
| **ADJOURNMENT** | There being no further business to come before the committee, the meeting was adjourned at 11:03 AM. |