WEST CENTRAL FLORIDA RYAN WHITE CARE COUNCIL

**MEMBERSHIP, NOMINATIONS, RECRUITMENT AND TRAINING COMMITTEE**

**EPIC/FRANCIS HOUSE**

**THURSDAY, MAY 20, 2021**

# 10:00 A.M. – 11:00 A.M.

# MINUTES

|  |  |
| --- | --- |
| CALL TO ORDER | The meeting was called to order by Tonicia Freeman-Foster, Chair, at 10:20 AM. |
| ATTENDANCE | Members Present: Tonicia Freeman-Foster, Jeffrey Lluberes  Members Absent: None  Guests Present: Joel Carrier  Recipient Staff Present: None  Lead Agency Staff Present: None  Health Council Staff Present: Naomi Ardjomand-Kermani, Katie Scussel |
| CHANGES TO AGENDA | There were no changes to the agenda. |
| ADOPTION OF MINUTES | **Members voted to approve the minutes from February 15, 2021 and April 19, 2021 (M: Freeman-Foster, S: Lluberes).** |
| CARE COUNCIL REPORT | Members skipped the Care Council report, as everyone present at the meeting attended the last Care Council meeting. |
| MEMBERSHIP REPORT | Staff presented the membership report. There have been no changes in membership since the last time the report was reviewed. There are 15 members currently. Membership, in general, is low at the moment. The goal is approximately 25 members. The Care Council currently is made up of 53% people living with HIV but only 33% are unaffiliated with any Ryan White service provider, so there is a need to continue recruiting for unaffiliated members.  The Care Council is in need of more men, youth, people in the 60+ age range, as well as representatives from Hernando, and Manatee Counties. Though we are currently satisfying the HRSA requirements for race and ethnicity in order to be representative of our area, the committee would still like to continue recruiting people who have been historically underrepresented and to continue working to make sure they feel valued and heard at the table.  There are three HRSA mandated seats currently open, the local public health agency seat, the mental health/substance abuse provider seat, and State Medicaid. Once the pending application are approved, the local public health agency seat will be approved. As has been the case for several years, the State Medicaid Agency seat is open, however, we have someone from the Agency for Healthcare Administration (ACHA) that attends meetings regularly. Staff is also expecting another application from someone who will fill the mental health/substance abuse provider seat but has not yet received it. |
| CHAIR AND VICE CHAIR ELIGIBILITY | The committee reviewed the current membership terms of all Care Council members, to determine eligibility for the next Chair and Vice Chair election in August. The committee will present the list of eligible members at the next Care Council meeting and open the floor for nominations.  Tonicia Freeman-Foster, Chair, asked if language could be added to make a commitment to cultural humility a responsibility of the Care Council Chairs. The language on the roster is quoted directly from the bylaws but staff answered that, as the person opening the floor for nominations, Tonicia may add any information she feels is relevant. This section of the bylaws can be updated as well in the upcoming bylaw edit. |
| **MEMBERSHIP APPLICATIONS** | Members reviewed and scored the interview transcripts from applications #521-1 and 521-2. Both transcripts received passing scores.  **Members voted to approve application #521-1 and #521-2 (M: Freeman-Foster, S: Lluberes).** |
| **BYLAW REVIEW** | Members discussed whether or not to lower the percentage required to make quorum, which is something the Care Council has been considering now that in-person meetings have resumed. There is concern that if less people are needed for quorum, attendance will not feel as important and people will feel less compelled to show up. Members also don’t want to be in a situation where a small number of people are making all of the decisions when the Care Council wants to have more voices involved in the decision-making process, not less. Given these concerns, members decided not to change the number needed for quorum at this time but that it may be discussed again at a later date.  Tonicia discussed inserting language into the bylaws that reflects the importance of cultural humility. Tonicia would like this language to be woven in throughout the document. Tonicia agreed to work on a draft of this language and present it at the next meeting. |
| **CULTURAL HUMILITY TRAINING** | Staff, Naomi Ardjomand-Kermani, announced that Suncoast Health Council has received some additional funding this year that it will be spending on two new programs for recruitment and orientation. Naomi explained that the programs will include a new member outreach campaign, with a toolkit particular to social media, and a series of orientation videos. Naomi said they will keep the committee up-to-date as more information becomes available.  Naomi then gave an update on the contacts Yashika Everhart had shared at the last meeting as possible facilitators for a cultural humility training. Naomi spoke to Shannon Rohrer-Philips, who specializes in teaching on white responsibility, unpacking white privilege, and microaggressions. Members discussed the importance of white people in the room learning about their responsibility to humble themselves and speak up on issues of racism and that this angle of white responsibility may be a good first place to start.  Naomi has also been in touch with Gwendolyn Reese but has not yet been able to schedule a meeting. Naomi also mentioned their contact, Marcus, who is trained in Courageous Conversations and may also be a good fit to facilitate a training with the Care Council. Tonicia also knows Marcus well and has been in many trainings with him and agreed he would be a good fit. Tonicia stated that she would be willing to co-facilitate with Marcus, if appropriate.  Tonicia noted that she is excited that we are utilizing local resources and said that the process of bringing in subject matter experts to train from a variety of different angles feels more authentic than bringing in one trainer to facilitate discussion on all topics. Members would like the training to be virtual, to make it as accessible as possible. Tonicia requested that there be breakout rooms to ensure that participants have the space to practice the skills they are learning. She stated that for some people, coming to the Care Council may be one of the first times they are forced to interact with people that are different than them.  On a final note, Tonicia said she would work on short team-building exercises, which the committee had discussed bringing to Care Council previously so that these ideas are visited at Care Council meetings on an ongoing basis. |
| **COMMUNITY CONCERNS/**  **ANNOUNCEMENTS** | There were no community concerns or announcements. The meeting adjourned abruptly, as a member had to leave for another meeting. |
| **ADJOURNMENT** | With no further business to come before the committee, the meeting was adjourned at 11:13 AM. |